

**ACKNOWLEDGEMENT OF RECEIPT OF NOTICE OF  
PRIVACY PRACTICES / USE AND DISCLOSURE FORM**

*Reminder - Keep information to the minimum necessary and encrypt emails and texts whenever possible*

Our Notice of Privacy Practices provides information about how we may use and disclose protected health information (PHI) about you. We provide this form to comply with the Health Insurance Portability and Accountability Act (HIPAA). Please review the Notice of Privacy Practices thoroughly before signing this acknowledgement form. If terms of our Notice change, a revised copy will be made available to you.

By signing this form, you acknowledge that our practice may use and disclose PHI about you for treatment, payment and healthcare operations. You have the right to request that we restrict how PHI about you is used or disclosed for treatment, payment or healthcare operations.

\_\_\_\_\_  
Signature of Patient or Legal Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Patient

\_\_\_\_\_  
Legal Relationship to the Patient  
(If required)

We cannot discuss your health information with anyone other than yourself unless you authorize us to do so. Please list below names of the individuals you authorize our office to discuss care with.

**I give you permission to share my health information with:**

1. Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

2. Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

**Consent to email or text for appointment reminders and other healthcare communication.**

If you approve, we may contact you via email and/or text messaging to remind you of an appointment or provide general health reminders or information. I understand that once I have consented to receive communications via text or email, I still have the right to revoke the consent at any time.

**The cell phone number I authorize** to receive text messages for appointment reminders and general health information is \_\_\_\_\_. Please initial \_\_\_\_\_.

**The email address that I authorize** to receive email messages for appointment reminders and general health information is \_\_\_\_\_. Please initial \_\_\_\_\_.

**Or**

\_\_\_\_\_ **I decline** to receive communications via **text**.

\_\_\_\_\_ **I decline** to receive communications via **email**.

**Revocation** – Use this area to document revocation of a previous form of communication.

\_\_\_\_\_ I hereby revoke my request to receive future appointment reminders or healthcare updates via text.

\_\_\_\_\_ I hereby revoke my request to receive future appointment reminders or healthcare updates via email.

Patient signature \_\_\_\_\_ Date requested: \_\_\_\_\_

HIPAA Acknowledgement of Receipt of the Notice of Privacy Practices

*This form does not constitute legal advice and covers only federal, not state, law.*